

Teachers and Education Professionals

Professional Fees & Dues

| | |
|-----------------------|--|
| Alumni Dues | |
| Association Dues | |
| Credentials | |
| Parent Teacher Groups | |
| School and Union Dues | |
| Other: _____ | |

Continuing Education

| | |
|----------------------------|--|
| Correspondence Course Fees | |
| Course Registration | |
| Lab Fees | |
| Materials & Supplies | |
| Photocopy Expense | |
| Reference Material | |
| Research Expenses | |
| Seminar Fees | |
| Textbooks | |
| Transcripts | |
| Tuition | |
| Other: _____ | |

Telephone Expenses

| | |
|-------------------|--|
| FAX Transmissions | |
| Pager | |
| Toll Calls | |
| Cellular Charges | |
| Other: _____ | |

Auto Travel (In miles)

| | |
|-------------------------------------|--|
| Away from Home Overnight | |
| Between Jobs or Job Locations | |
| Continuing Education | |
| Field Trips | |
| Library Trips | |
| Meetings | |
| Purchasing Job Supplies & Materials | |
| Professional Society Meetings | |
| School Functions | |
| Seminars | |
| Parking Fees and Tolls (\$) | |
| Other: _____ | |

Travel - Out of Town

| | |
|-------------------------------------|--|
| Airfare | |
| Car Rental | |
| Parking | |
| Taxi and Train | |
| Bus & Subway | |
| Lodging (do not combine with meals) | |
| Meals (do not combine with lodging) | |
| Porter, Bell Captain | |
| Laundry | |
| Bridge & Highway Tolls | |
| Telephone Calls (including home) | |
| Other: _____ | |

Classroom Supplies

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|---------------------------------|--|
| Arts & Crafts Materials | |
| Audio Visual Rentals | |
| Audio Visual Supplies | |
| Books and Music | |
| Classroom Decorations | |
| Computer Software | |
| Film & Processing | |
| Grading Expenses | |
| On-Line Services | |
| Computers and Printers | |
| Newspapers and Magazines | |
| Paper, Stationary, and Printing | |
| Party Supplies | |
| Photocopy Expense | |
| Records, Tapes, etc. | |
| Student Prizes & Awards | |
| Trophies | |
| Visual Aids | |
| Video Tapes | |
| Other: _____ | |

Miscellaneous Expenses

| | |
|--------------------------------|--|
| Liability Insurance - Business | |
| Periodicals | |
| Professional Subscriptions | |
| Resume` | |