

# Medical Professionals

## ***Supplies & Expenses***

Answering Machine	
Bag - Medical	
Beeper - Pager	
Computer and Printer	
Business Cards and Briefcase	
Business Meals (enter 100% of Expenses)	
Medical Equipment	
Office Supplies	
Recorder & Tapes	
Referral Service	
Repairs - Equipment	
Stationery	
Other: _____	

## ***Other Expenses***

Malpractice & Liability Insurance	
Journals - Medical	
Legal fees (protection and production of taxable income)	
Periodicals - Medical	
Professional Subscriptions	
Other: _____	

## ***Telephone Expenses***

Answering Service	
Cellular Service	
Paging Service	
Pay Phone	
Toll Calls	
On-Line Charges	
Other: _____	

## ***Uniforms & Upkeep***

Alterations	
Shoes	
Cleaning	
Hat, Cap	
Jacket, Pants, and Scrubs	
Laundry & Cleaning	
Other: _____	

## ***Continuing Education***

Correspondence Course Fees	
Lab Fees	
Materials & Supplies	
Photocopy Expenses	
Reference Material	
Registration Fees	
Transcripts	
Tuition	
Textbooks	
Other: _____	

## ***Auto Travel (In miles)***

Between Medical Facilities	
Continuing Education	
Interviews - Position	
Out of Town Business Trips	
Patient House Calls	
Purchasing of Equipment & Supplies	
Tolls & Parking (\$)	

## ***Travel - Out of Town***

Airfare, Train & Bus	
Car Rental	
Parking	
Taxi & Subway	
Lodging (do not combine with meals)	
Meals (do not combine with lodging)	
Porter, Bell Captain	
Laundry	
Bridge & Highway Tolls	
Telephone Calls (including home)	
Other: _____	

## ***Professional Fees & Dues***

Alumni Dues	
Medical Association Dues	
Professional Association Dues	
Union Dues	
Other: _____	