

Actors, Directors, & other Performing Artists

Continuing Education

Coaching & Lessons Expense
 Dance Training
 Music - Arrangements
 Tapes, CDs, & Recordings
 Training
 Rents - Rehearsal Hall
 Tickets - Performance Audit
 Voice Training
 Other: _____

Auto Travel (In miles)

Audition Travel
 Business Meetings
 Continuing Education
 Job seeking
 Out-Of-Town Business Trips
 Purchasing Job Supplies & Materials
 Professional Society Meetings
 Parking Fees & Tolls (\$)
 Other: _____

Promotional Expenses

Audition Tapes, Videos & DVDs
 Business Cards
 Film & Processing
 Mailing Supplies - Envelopes, etc.
 Photos - Professional
 Website Development & Hosting
 Resume' and Portfolio Expenses
 Other: _____

Travel - Out of Town

Airfare
 Car Rental
 Parking
 Taxi, Train, Bus & Subway
 Lodging (do not combine with meals)
 Apartment Rent (jobs lasting less than 1 year)
 Meals (do not combine with lodging)
 Laundry and Porter
 Bridge & Highway Tolls
 Telephone Calls (including home)
 Other: _____

Supplies & Expenses

Alterations/Repairs (costumes)
 Cleaning (costume/wardrobe)
 Costumes - Wardrobe (special)
 Dues - Union & Professional
 Gifts - Business (\$25.00 maximum per person per year)
 Insurance - Equipment
 Interest - Business Loans
 Makeup - Cosmetics (special business)
 Manicure - (special for hand inserts)
 Meals - Business (enter 100% of cost)
 Photocopy - Scripts, etc.
 Postage & Office Supplies
 Props, Stunt Supplies
 Publications - Trade
 Rents - Office, Storage, etc.
 Rents - Equipment, Costumes, etc.
 Repairs - Equipment
 Secretarial & Bookkeeping
 Commissions - Agent/Manager
 Other: _____

Telephone Costs

Cellular Calls
 FAX Transmissions
 On-Line Services
 Paging Service
 Pay Phone
 Toll Calls
 Other: _____

Equipment Purchases

Answering Machine
 Personal Digital Assistants (PDAs)
 Audio Systems
 Musical Instruments
 Pager and Recorder
 Camera & Video Equipment
 Speaker Systems
 Computers, Software & Printers
 Office Furniture
 Other: _____